

# Vacant Positions

**Pak-Austria Fachhochschule: Institute of Applied Sciences and Technology** (A Public Sector Degree Awarding Chartered Institute) is a unique educational institution in Pakistan which will closely collaborate with several institutions in Austria and China and award multiple foreign degrees. The Institute is looking for potential applicants, to be appointed on the following positions.

<b>Post and Qualification/Experience</b>						
1. <b>Assistant Librarian (SPS-11), No. of Position- 01 (Re-advertised)</b> 1 <sup>st</sup> Division Master Degree (16 years of education) in Library Science with 03 years relevant experience in HEC recognized University/ Institution or any government or Semi government national organization in BPS-16 and equivalent in special pay scales and above						
2. <b>Assistant Manager, Database (SPS-11), No. of Position- 01(Re-advertised)</b> 1 <sup>st</sup> Division Master Degree (16 years of education) in Computer Science/IT or BCS/BIT (16 years of education) from HEC recognized University/ Institution with 03 years relevant experience in HEC recognized University/ Institution or any Government or Semi Government national organization in BPS-16 and equivalent in special pay scales and above						
3. <b>Assistant Manager, Web (SPS-11), No. of Position- 01 (Re-advertised)</b> 1 <sup>st</sup> Division Master Degree (16 years of education) in Computer Science/IT or BCS/BIT (16 years of education) from HEC recognized University/ Institution with 02 years relevant experience in HEC recognized University/ Institution or any Government or Semi Government national organization in BPS-16 and equivalent in special pay scales and above						
4. <b>Assistant Manager, Network (SPS-11), No. of Position- 01(Re-advertised)</b> 1 <sup>st</sup> Division Master's Degree (16 years of education) in Computer Science/IT or BCS/ BIT (16 years of education) from HEC recognized University/ Institution with 03 years relevant experience in HEC recognized University/ Institution or any Government or Semi Government national organization in BPS-16 and equivalent in special pay scales and above						
5. <b>Lab Engineer (SPS-10) No. of Positions-07</b> 1 <sup>st</sup> Division BSc Engineering in the relevant field with 02 years professional experience of lab.	<table border="1"> <tr> <td>Chemical Engineering (02)</td> </tr> <tr> <td>Electronics/Computer Engineering (02)</td> </tr> <tr> <td>Electrical Engineering (01)</td> </tr> <tr> <td>Mechanical Engineering (01)</td> </tr> <tr> <td>Civil Engineering Lab (01)</td> </tr> </table>	Chemical Engineering (02)	Electronics/Computer Engineering (02)	Electrical Engineering (01)	Mechanical Engineering (01)	Civil Engineering Lab (01)
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Electrical Engineering (01)						
Mechanical Engineering (01)						
Civil Engineering Lab (01)						
6. <b>Accounts Supervisor (SPS-08) No. of Position -01</b> 2 <sup>nd</sup> Division Master Degree in Commerce/Finance with 02 years relevant experience in Government, Semi Government organization with at least 06 months computer Diploma in office automation from recognized government institute.						
7. <b>Assistant Supervisor –HR (SPS-06) No. of Position -10</b> 1 <sup>st</sup> Division Bachelor Degree with 02 years relevant experience in Government or Semi Government organization with at least 06 months computer Diploma from recognized government institute						
8. <b>Assistant Supervisor – Procurement (SPS-06) No. of Position -01</b> 1 <sup>st</sup> Division Bachelor Degree in Commerce or finance with 02 years relevant experience in Government, Semi Government organization with at least 06 months computer Diploma from recognized government institute.						
9. <b>Assistant Supervisor – Library (SPS-06) No. of Position -01</b> 1 <sup>st</sup> Division Bachelor Degree in Library Science with 02 years relevant experience in Government, Semi Government organization with at least 06 months computer Diploma from recognized government institute						
10. <b>Lab Technician (SPS-06) No. of Position -12</b> 2 <sup>nd</sup> Division FSC with 03 years diploma in associate Engineering having 03 years post diploma professional experience in relevant field	<table border="1"> <tr> <td>Chemical Technology (03)</td> </tr> <tr> <td>Electronics/Computer Technology (03)</td> </tr> <tr> <td>Computing/IT (03)</td> </tr> <tr> <td>Biomedical Technology (03)</td> </tr> </table>	Chemical Technology (03)	Electronics/Computer Technology (03)	Computing/IT (03)	Biomedical Technology (03)	
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11. <b>Junior Security Supervisor (SPS-05) No. of Position -02</b> 2 <sup>nd</sup> Division Intermediate retired employee of Military or Para Military Forces not below the Rank of NCO with good physique.						

<b>12. Electrician (SPS-03) No. of Position -01</b> 2 <sup>nd</sup> Division Matric with a one year diploma in Electrical from a Government recognized Institute with 05 years post diploma experience.			
<b>13. Plumber (SPS-03) No. of Position -01</b> 2 <sup>nd</sup> Division Matric with a plumber Certificate (minimum one year duration) from a recognized institute with 05 years post diploma experience.			
<b>14. Cook (SPS-02) No. of Position -02</b> Matric with 03 years cooking experience in three-star hotel or 05 years relevant experience in Government or Semi Government Institute.			
<b>15. Security Guard (SPS-01) No. of Position -15</b> Retired personnel of Armed Forces with good physique and are matriculate			
	SPS-11	SPS-01 to 10	
Maximum Age Limit	35 years	45 years	
1 <sup>st</sup> Division	Marks equal to 60% or 3/4 CGPA shall be considered as 1 <sup>st</sup> Division		
2 <sup>nd</sup> Division	Marks equal to 45% of 2.25/4 CGPA shall be considered as 2 <sup>nd</sup> Division		

Following terms and conditions will be applicable in addition to eligibility criteria:-

- 1) Selected candidates shall be governed by the Statutes and Regulations of the Institute
- 2) All the applications received shall be processed as per Statutes and Regulations of the Institute
- 3) The candidates serving in Government or Semi Government organization shall apply through proper channel however advance copy of applications from all such candidates shall be accepted for official process.
- 4) A person who is dismissed from service or convicted through any Court of Law is not eligible to apply for above said positions.
- 5) Only degrees/Certificates obtained from HEC recognized university/Institutions or Government Education Boards or recognized Institutes shall be accepted
- 6) The Applicants having foreign degrees/ certificates will provide equivalency certificate from HEC/IBCC.
- 7) Applicants should apply only on the prescribed form, available at (<http://www.paf-iaast.edu.pk>) along with a Bank Draft/ Pay Order of Rs. 500/- (for SPS-11) and Rs. 200/- (for SPS-01 to 10) in favor of the Rector, PAF-IAST, Haripur.
- 8) Last date for receipt of applications along with attested copies of supporting documents in the Institute is **06-03-2020**
- 9) Incomplete applications and applications received after the due date shall not be accepted.
- 10) Only shortlisted candidate (s) will be called for test/interview.
- 11) No TA/ DA will be paid to the applicants during the entire selection process.
- 12) Post applied for must be mentioned clearly on the envelope
- 13) The Institute may proceed for legal action if any document or information is found fake/ bogus.
- 14) A person intend to apply for more than one position shall apply separately for each position
- 15) Any error or omission shall be subject to rectification by the Institute
- 16) Institute reserves the right to increase or decrease number of positions or cancel appointment on any or all positions without assigning any reason.

**Rector**

PAF-IAST, Khanpur road, Mang, Haripur Tel:0995-645112-15, Fax-0995-645117